



WASHINGTON STATE  
GAMBLING COMMISSION

## Field Operation Rule Interpretation

*Title: WAC 230-40-815 (4)*

*Summary: Changing Table Layouts*

*Text:*

**WAC 230-40-815 (4)** states "Any changes to the licensee's system of internal controls must be submitted to commission staff and be approved prior to implementation."

When making a layout change the licensee must send the IC changes prior to verbal approval. The agent has the option to return the form signed but may decide verbal approval is sufficient. The agent will verify the changes have been made on their next visit to the licensee.

A possible exception may occur when the licensee wants to add a new game that may not yet be approved by the agency. In this case the agent will need time to determine the status of the game and not approve the change until it is determined the game has been approved.

Approved:

*Cally Cass-Healy*  
Cally Cass-Healy, Assistant Director  
Washington State Gambling Commission

Date:

*9/10/04*